



Jackson County Building Department  
 4487 Lafayette St.  
 Marianna, FL 32448  
 850-482-9802, Fax 850-718-0029  
[permitting@earthlink.net](mailto:permitting@earthlink.net)

THIS SECTION FOR OFFICE USE ONLY  
 Master Permit #: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Accepted by: \_\_\_\_\_

MODULAR PERMIT APPLICATION  
 RESIDENTIAL OR COMMERCIAL

**Owner Information:**  
 Owner Name: \_\_\_\_\_  
 Project Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Owner Phone #: \_\_\_\_\_  
 Driving Directions: \_\_\_\_\_

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**Project Information:**  
 Type of Building:     Residential                       Commercial                       Other: \_\_\_\_\_  
 Type of Foundation: \_\_\_\_\_  
 \_\_\_\_\_ Square Feet                      \$ \_\_\_\_\_ Valuation  
 DCA Plan Tracking # \_\_\_\_\_ Manufacturer: \_\_\_\_\_  
 Agency # \_\_\_\_\_

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**Contractor Information:**  
 Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Florida State License # \_\_\_\_\_ County Comp Card #: \_\_\_\_\_

Fl Statute, 713.135 (7)

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNANCES, BOILERS, HEATERS, TANKS, AND AIR CONDITIONERS, etc ...

**I understand all REQUIRED INSPECTIONS will be requested of the work permitted herein. Compliance will be strictly enforced. This permit is VOID after six (6) months from issuance unless the work it covers has been commenced and has had ongoing inspections.**

**The Building Official may revoke this permit or remove service, in case there has been any false statement or misrepresentation as to the material fact in the application or plans, which this permit was based.**

\_\_\_\_\_  
 Signature                      OWNER / CONTRACTOR

\_\_\_\_\_  
 Date

**Owner Acting as Contractor Only**

**Florida Statutes, 489.103 (7):**

State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, onsite supervision of the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building, provided your costs do not exceed \$25,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within 1 year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

\_\_\_\_\_  
**Signature      OWNER / CONTRACTOR**

\_\_\_\_\_  
**Date**

STATE OF FLORIDA  
COUNTY OF JACKSON

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
By \_\_\_\_\_ who is personally known to me or who has produced \_\_\_\_\_  
as identification, and who did not take an oath.

\_\_\_\_\_  
**Notary Public**

(affix stamp)